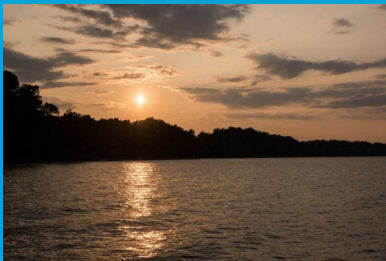


Welcome to Chanco on the James



394 Floods Drive
Spring Grove, VA 23881

Phone: 888-7CHANCO
(888-724-2626)

Fax: 757-294-0727

Email:

hospitality@chanco.org

Website: www.chanco.org



WELCOME TO CHANCO ON THE JAMES

The Episcopal Diocese of Southern Virginia welcomes you to Chanco on the James. We are so pleased that you are here! A member of the staff will be on site the entire time you are here and is happy to help you with anything you may need. Please do not hesitate to let us know if there is anything we can do to make your stay at Chanco more pleasant.

Please read the enclosed information and share it with all members of your group.

The following is provided for your information:

- The number for fire/police is 757-294-5264.
- The Rescue Squad phone number is 757-294-3220.
- Your host may be reached at 888-7CHANCO (888-724-2626).
- Contact your host for check in/check out
- Please adhere to social distancing guidelines during your stay
- We recommend using a facemask while interacting with staff or any person outside of your quarantine unit
- Only persons listed on your registration will be permitted onsite

We hope your stay will be comfortable and enjoyable. Thank you for staying with us and please come back soon!

Policies and Procedures

We are so pleased you have decided to spend time with us at *Chanco on the James*. We look forward to working with you to make this a wonderful and safe outing for your family. In order to make your stay with us productive and safe, we ask that you read the enclosed information carefully. If you have any questions please do not hesitate to call. We know you will enjoy your stay.

Rental Terms and Conditions: Your event is not confirmed or guaranteed until a signed use agreement has been received by Chanco on the James. Payment in full is due on or before the date of your event. Due to COVID-19 Government Guidance, you must provide Chanco with a list of all persons in your group and how long they will be staying. No unregistered day visitors will be allowed. We highly recommend your group only consist of those with whom you have been living during the quarantine. If a member of your party becomes sick, or begins showing signs of COVID-19 within 14 days before your rental begins, Chanco cannot permit you onto the property.

Refund Policy: If a group reservation needs to cancel because of the COVID-19 virus based on health department recommendation, government regulations, or the decision of the camp leadership, or if an individual is unable to attend because of the COVID-19 virus, any registration payments will be refunded, credited toward a future program, or may be donated to Chanco as a gift in support of our mission, based on individual preference.

Campsite: One family may rent a campsite at a time. Your family will be the only group in that campsite. There can be no more than 10 guests per reservation. You will be assigned one bathroom for your campsite, no one else will enter that bathroom while in your use. Please do not go into any campsite or bathroom that is not assigned to you. You must bring your own pillow, as one will not be provided for you in the chalets or retreat rooms. Guests staying in retreat rooms will be spaced appropriately from other group's rooms. Please do not enter another group's room.

Violation of Guidelines: Damage to Chanco property will be billed to your group and significant violations of these guidelines may result in individuals or the entire group being required to leave before the completion of the planned stay. Chanco reserves the rights to ask you to leave the property if the safety guidelines are not being observed. There will be no refunds if this occurs.

Emergencies: Your group is responsible for its own health, safety and first aid as well as accident and injury insurance for its members. We recommend that you bring at least one adult certified by a nationally recognized provider in CPR and First-aid. You should also bring your own first aid supplies, which should be kept with your group. Be advised that you are to provide your own emergency transportation or call EMS. The Rescue Squad phone number is 757-294-3220. Chanco on the James does not provide individual accident insurance.

Supervision: The adult leader whose signature appears on the Contract Agreement assumes responsibility for the behavior and supervision of group members.

Policies and Procedures

Meals: At this time, we will not be offering any meal service. However, we have a packet of information for our families with area restaurants and menus for take out suggestions. In addition, each campsite has firewood. Cooking hotdogs over an open fire or camping “food packets” (food in tin foil cooked over a fire) can be a fun family meal. Retreat rooms also have an available fire pit for campfire cooking. Campfire recipe suggestions will be emailed to each camping family. In addition, each campsite has a charcoal grill. Charcoal or gas grills are available for rental to retreat room guests. The Manor House and Watson Lodge both come with a fully equipped kitchen. Ice is available for replenishing your cooler of food supplies locally in town.

Keys: To check into a retreat room, please call your host. They will direct you to your room, which will be unlocked with the key placed on the bed closest to the door. Upon departure, you may leave your keys in the room and lock the door and call your host to inform them of your departure. While you are here, please do not leave valuables unattended. Chanco on the James is not responsible for lost or stolen items.

Guidelines

Restrooms: Please only use the bathroom designated for your group. No public restrooms will be available.

Keep Chanco Beautiful: Please help us keep the property clean by placing all trash in the provided containers. Extra trash bags should be in the bottom of the trash can.

Natural Hazards: Do not approach wildlife and stay on established trails. Wear appropriate clothes for the weather and always carry water. Watch where you step at all times!

The Bluff: We are concerned for your safety, please do not go beyond the fence on the bluff—we wouldn't want you to get hurt! To help avoid cross contamination, we will be removing all benches from the bluff and recommend bringing your own chairs if you would like to sit at the Bluff. If another family is also at the Bluff, please maintain social distancing guidelines.

Fires: Open fires are permitted only in established fire rings. No cutting of timber is permitted; dead fallen branches may be used for firewood. If you need more firewood, please contact your host. A bucket is provided for extinguishing camp fires. In case of emergency, there is a fire extinguisher at each lodging area and each room has a smoke detector.

Pets: Chanco does not allow guests to bring pets of any kind. Service animals are permitted - please notify our staff if you plan to bring a service animal with your group.

Fireworks and Weapons: No fireworks, firearms, ammunition, or weapons are allowed.

Smoking: No smoking is allowed inside any building or near their entranceways. Tobacco use is permitted only in designated areas, away from children. Please keep Chanco clean by placing all extinguished butts in the trash.

Alcohol: Alcoholic beverages should be consumed legally and responsibly within a campsite or building.

Drugs: No illegal drugs of any kind are allowed.

Vehicles: All participants engaged in riding bicycles must wear helmets designated for the activity being conducted. Furthermore, use of ATVs and other similar motorized vehicles are not permitted. Transportation of individuals in the back of pickup trucks or other non-passenger vehicles is also prohibited.

Quiet Time: Please be respectful of others who are staying with us at Chanco. We request that you observe quiet hours between 10:00pm and 7:00am so that others may rest.

Additional Amenities

Activities: In numbers of 10 or less please enjoy the following activities: nature hikes, campfires, outdoor games. We are unable to provide any recreational equipment, but our basketball court, gaga ball pit, 9-square-in-the-air, and volleyball court are available for use, so feel free to bring your own ball and utilize those spaces.

Use of Waterfront and Pool: Unfortunately, the pool will be closed for the summer. Guests may enjoy boating (kayaking, canoeing, and paddle boarding) at our waterfront or fishing from along the beach (at least 200 feet away from our dock area). If you have requested a time for boating, a member of the staff will unlock these facilities for you and be glad to assist you with any equipment you may need. Everyone, no matter of age, must wear a lifejacket (PFD) at all times while boating. Once given a lifejacket, it will remain in your care for the duration of your stay. Swimming and boating will be allowed from 9 am-noon and 1 pm– 4 pm upon request. ACA regulations require us to have a lifeguard on duty at all times while swimming or boating. If you would like to bring your own self propelled boat, you are welcome to do so. However, you may only use your boat during your designated boating times.

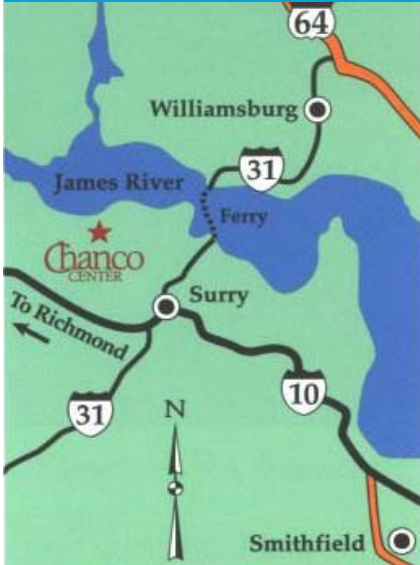
River Access: This steep hill is hard to maintain. We ask that no vehicles use this road, but pedestrians are welcome.

Internet: Wifi password for guests is SpringGrove. Please remember that due to our remote location, internet is sometimes sporadic. Feel free to bring previously downloaded games or movies for your enjoyment.

Chanco Store: The Chanco Store is located in the main office. It has gifts, shirts, sweatshirts, and other items. If you would like to arrange a time to visit our store, please contact our staff and go to the service window on the porch. No food or drink items will be sold, no cash transactions.

What to Bring: You will want to bring any personal items and clothing you may need. A pillow, sporting equipment, food, flashlight with working batteries, toiletries, sturdy walking shoes, insect repellent, First Aid Kit, cooler, ice, and sun block are also good items to bring. Please do not bring expensive or valuable equipment as Chanco assumes no responsibility for their safe keeping. See our suggested packing list for more information.

Directions to Chanco on the James



FROM SURRY:

At the stop light in Surry Virginia get on Lebanon Rd/Rt. 626 [Straight if coming from Smithfield, right if coming from the ferry]. Go 2.8 miles and turn right onto Southwark Rd/Rt. 618. [Look for a Chanco sign at the intersection]. Go 2 miles until the road dead ends. Turn left on Swanns Point Rd/Rt. 610 and drive 3 miles. [You will pass camps named Pipsico and Eastover]. The entrance to Chanco on the James is on the right.

NEWPORT NEWS & HAMPTON: Take US-17 S/US-258 S/VA-32 S across the James River Bridge. After bridge, continue on US-17/Carrollton Boulevard for 2.3 miles. Turn right onto US-258 S/VA-32 S/Brewers Neck Blvd and go 2.8 miles. Turn right and follow Rt. 10 for 22 miles past Smithfield and Bacon's Castle to the traffic light in Surry. Follow the remaining directions from Surry.

WILLIAMSBURG & SOUTH FROM RICHMOND ON INTERSTATE 64: From Interstate 64, take exit 234 (Rt. 646) and merge onto Rt. 199/Humelsine Parkway heading east. Travel for 8 miles. Turn right onto Rt. 31/Jamestown Road and continue for 4.5 miles. At the Jamestown Village & Historical Site take the Jamestown Ferry to Scotland Wharf. You will be on Rt. 31 when you leave the ferry. Go straight on Rt. 31 for 4.4 miles into Surry. Follow the remaining directions from Surry.

VA BEACH & NORFOLK VIA INTERSTATE 64: From Interstate 64, take exit 263A onto Mercury Boulevard towards the James River Bridge. going towards the James River Bridge. Take US-17 S/US-258 S/VA-32 S across the James River Bridge. After bridge, continue on US-17/Carrollton Boulevard for 2.3 miles. Turn right onto US-258 S/VA-32 S/Brewers Neck Blvd and go 2.8 miles. Turn right and follow Rt. 10 for 22 miles past Smithfield and Bacon's Castle to the traffic light in Surry. Follow the remaining directions from Surry.

PORTSMOUTH: Follow Rt.17 North over the Sydney Bertram Hazelwood Sr. Bridge. Continue on Rt. 17 for 2.9 miles. Turn left onto US 258/Brewers Neck Boulevard. Go 2.8 miles to Rt.10. Turn right onto Rt. 10 and follow it for 22 miles to the traffic light in Surry. Follow the remaining directions from Surry.

FROM THE SOUTH: In Suffolk take Rt.10 to Surry. Travel on Rt. 10 west for about 35 miles to the traffic light. Follow the remaining directions from Surry.

FROM THE WEST: Take Rt. 10 out of Hopewell to Spring Grove. At Spring Grove turn left off Rt. 10 . Within 3/10's of a mile you'll turn right onto Rt. 610/ Swanns Point Road. Proceed on Rt. 610 for 4.3 miles. [Go straight at the stop sign]. Chanco on the James is on your left.

FROM WASHINGTON DC: Take Interstate 95 South. Then get on 295 south towards Rocky Mount, NC follow until Exit for Rt. 10 to Hopewell. Follow remaining directions from the west.

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